

2014 Induction Guidelines

SpringwaterSports Heritage Hall of Fame

Version: 1

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Table of Contents

Section A: Hall Inductees	2
1. Classifications	2
2. Recognition.....	3
3. Personal Information and Privacy Rights	3
Section B: Hall Nomination Procedures and Guidelines	4
1. Recognized Sports	4
2. Geographical Boundaries and Restrictions	4
3. Waiting Periods	5
4. Nomination Process.....	5
Section C: Hall Election Procedures and Guidelines.....	7
1. Quota and Limitations	7
2. Criteria for the Election of Nominees	7
3. Election Process.....	9
4. Confidentiality	10
5. Posthumous Election	10
6. Removal of a Inductee or Honour Roll Member	11
7. Approval and Date	11

Induction Guidelines
Springwater Sports Heritage Hall of Fame
Section A: Hall Inductees

Section A: Hall Inductees

1. Classifications

There are three (3) classes of inductees: Athlete, Builder and Team. With the appropriate achievements individuals can be inducted into more than one classification.

a. Athlete

Individuals who have excelled on the regional, provincial, national and/or international sports scene over an extended period of time.

b. Builder

Shall include league or team officials, referees, umpires, sponsors, executives, trainers and coaches etc. who's work for sports in Springwater Township, regionally, provincially, nationally or internationally over an extended period of time and has been outstanding.

c. Team

Teams who have excelled on the regional, provincial, national and/or international sports scene over an extended period of time.

Induction Guidelines

Springwater Sports Heritage Hall of Fame

Section A: Hall Inductees

2. Recognition

Each newly elected member shall be formally inducted into the Springwater Sports Heritage Hall of Fame (SSHHoF) at an official induction ceremony to be determined by the Springwater Sports Heritage Board (Board). Inductees or family representatives will be invited to be present at the Induction Ceremony.

a. SSHHoF

Commemoration in the SSHHoF shall be in the form of a picture, plaque and/or Visual Medium. Each team named to the SSHHoF shall be recognized in an appropriate manner.

b. Springwater Sports Heritage Digital Archive

Likewise, members will be added to the Heritage Digital Archive. Available media will be added as it is located and digitized.

c. Awards

Each inductee to the SSHHoF, or the Family of deceased inductees, shall receive a certificate or plaque with the Inductee's name inscribed thereon.

3. Personal Information and Privacy Rights

The Board respects the personal information and privacy rights of the Inductees. The Board will limit the collection, use and disclosure of personal information to that which is agreed to by the individuals entering the SSHHoF. The Board also gives the individuals the right to request any correction of their personal information.

Induction Guidelines
Springwater Sports Heritage Hall of Fame
Section B: Hall Nomination Procedures and Guidelines

Section B: Hall Nomination Procedures and Guidelines

1. Recognized Sports

Athlete and Team nominees must have participated in a recognized sport. The sport must be a member of, or is affiliated with, a provincial or national sport governing association. The sport must be on the current Ontario Recognized Provincial and Multi Sport Organizations list of recognized sports. The Board strives to ensure all nominations receive the same consideration.

2. Geographical Boundaries and Restrictions

Membership in the SSHoF is limited to Springwater Township athletes and builders. The Springwater Township municipal boundaries, established in January 1994, are the boundaries used to define Springwater Township.

The following variations apply to the nominees:

- a. Born in Springwater Township and spent their formative years here.
- b. Not born in Springwater Township but moved here and lived a minimum of five (5) years before or during their sporting accomplishments.
- c. An athlete or team member from an outlying area that rightfully participated with and represented a recognized Springwater Township sport Association for a minimum of five (5) years.
- d. Those mentioned above in a) b) and c) may be considered even if they eventually move away from the area.
- e. A person who has been employed and/or been instrumental in the development of sport and sporting accomplishments in Springwater Township.

Induction Guidelines
Springwater Sports Heritage Hall of Fame
Section B: Hall Nomination Procedures and Guidelines

3. Waiting Periods

a. Athlete

The individual athlete will have been retired from his/her sport, at the level being considered, a minimum of five years from the end of their last sporting season, though this may be waived at the discretion of the Board. The Board will take into consideration the age of the individual and the Sport Governing Association's definition of "Master" to determine if the waiting period should be waived.

b. Builder

There shall be no waiting period and will be eligible at any time and may still be involved in an active role.

c. Team

Team nominees may be either active or inactive at the time of their selection.

4. Nomination Process

The Board shall solicit nominees from the community at large. Anyone may submit a nomination for any person meeting the eligibility criteria. All nominations shall follow the nomination procedure set out by the Board. Nominations not in compliance with the nomination procedure will be returned to the nominator for adjustment.

Induction Guidelines

Springwater Sports Heritage Hall of Fame

Section B: Hall Nomination Procedures and Guidelines

a. Forms

The Board will design and make available an appropriate form to be completed by those making nominations.

b. Critical Path

To ensure sufficient time is available for each phase a critical path will be developed by the Board.

c. Board Members

Board members have the right to be nominated and to nominate candidates for induction.

Induction Guidelines

Springwater Sports Heritage Hall of Fame

Section C: Hall Election Procedures and Guidelines

Section C: Hall Election Procedures and Guidelines

1. Quota and Limitations

The number of inductees elected to the SSHoF each two year term shall not exceed a total of five (5) with the ideal being two (2) Builders, two (2) Athletes, one (1) team except in the inaugural year. Athletes and Builders may exceed two for a combined total of four (4) in any given cycle. At no time shall there be more than one (1) team inducted in any given term. Inductees as members of Teams shall be limited to players, coaches, trainers and managers (i.e. Carded Members of team or part of an Official Roster).

2. Criteria for the Election of Nominees

Nominees elected into the SSHoF will have demonstrated a number of common desirable attributes. They will have exemplary values and personal characteristics of integrity, character, citizenship, success, leadership and community involvement.

To assist in formulating their decisions the Board members will take into consideration any acknowledged variants between each sport and levels of competitions to help in their individual selection and ranking of the nominees.

a. Athlete:

- i. Athletes will be chosen on the basis of their playing ability.
- ii. Have excelled on the regional, provincial, national and/or international sports scene over an extended period of time.
- iii. Have brought recognition to Springwater Township through their athletic achievements.

Induction Guidelines

Springwater Sports Heritage Hall of Fame

Section C: Hall Election Procedures and Guidelines

- iv. Have achieved extra-ordinary distinction in an amateur or professional career.
 - v. Have made a major contribution to the development and advancement of their sport.
- b. Builder:
- i. Builders may include officials, sponsors, executive, trainers, owners, coaches, etc.
 - ii. Their work over an extended period in Springwater Township, regionally, provincially, nationally or internationally has been outstanding in providing a consistently high level of contribution to the sports community.
 - iii. Have been instrumental in the development of sport and sporting accomplishments in Springwater Township.
 - iv. Have made a major contribution, other than as a competitor, to the development and advancement of amateur or professional sport through their outstanding and extraordinary contribution to sports in general, in managerial, in promotional, or through their influential capacities.
- c. Team
- i. Must have excelled on the regional, provincial, national and/or international sports scene.
 - ii. Level of competition and degree of difficulty will be considered.
 - iii. The competition must be an open event sanctioned by a sport's governing body.
 - iv. Has brought recognition to Springwater Township through their athletic achievements.

Induction Guidelines

Springwater Sports Heritage Hall of Fame

Section C: Hall Election Procedures and Guidelines

3. Election Process

a. Evaluation and discussion

When the Board members have had appropriate time to evaluate and discuss the nominees the Chairperson will commence the election.

b. Criteria Discrepancy

If any Board member queries if the standard for SSHHoF Induction has been met a discussion must take place followed by a vote which must pass by a minimum of two thirds (67) percent (8) of the Board. If the vote fails to pass the documents will be returned to the nominator. The nomination can be re-activated in a subsequent cycle upon the submission of new material or correction to support the candidate's worthiness for induction into the SSHHoF.

c. Ranking

Only the nominees achieving the required criteria are considered. Ranking will be by secret ballot and the nominees will be placed in order of preference by each Board member. The candidates with the highest ranking, within the quota, will be declared SSHHoF Inductees for that induction year. If there is a tie for the final position a second vote of those tied will determine the final position.

d. Duration active

Nominations not successful shall be carried forward. Every person nominated shall be eligible for a total of three (3) SSHHoF Induction cycles. The Board shall retain all unsuccessful nominations. If the nomination has been unsuccessful after three

Induction Guidelines

Springwater Sports Heritage Hall of Fame

Section C: Hall Election Procedures and Guidelines

(3) SSHHoF Induction cycles it will be removed from the active file and the nominator will be notified. The nomination can be re-activated upon the submission of new material to support the candidate's worthiness for induction into the SSHHoF.

e. **Conflict of Interest**

A Board member must consider all nominees and determine if they have a conflict of interest. A conflict of interest is a situation in which a person has a private or personal interest sufficient to appear to influence the matter being considered. If a conflict of interest is established the Board member shall excuse themselves from the room during any discussion surrounding that nominee. They will not participate in the ranking of that nominee.

4. **Confidentiality**

No member of the Board shall divulge or disclose the results or other particulars of the balloting. Official announcement of successful nominees to the SSHHoF is made by the Chairperson or a Designate. Any questions related to the balloting must be directed to the Chairperson.

5. **Posthumous Election**

A Posthumous Election may be granted by the Board. One of the inductees each two year cycle may be posthumous and will be left to the discretion of the Board.

Induction Guidelines
Springwater Sports Heritage Hall of Fame
Section C: Hall Election Procedures and Guidelines

6. Removal of a Inductee or Honour Roll Member

The Board reserves the right to remove an Inductee from the SSHHoF. Removal can be approved at any appropriately constituted Board meeting. Removal is a serious action that should only be considered in cases of extraordinary undesirable and detrimental conduct reflecting poorly on the SSHHoF. After appropriate discussion and consideration a vote by the Board will be taken and must pass by a minimum of two thirds (67) percent (8) of the Board.

7. Approval and Date

Version 1 of the SSHHoF Induction Guidelines was duly approved at the November 26, 2014 regularly scheduled Board Meeting (see Meeting Minutes, item # “4.3.1.2. Review Induction Guidelines”).