

Minutes
Sports Heritage Committee
Springwater Sports Heritage
September 5, 2014

Location: 1160 Rainbow Valley Road West

Time: 10:00- 12:00 pm

ATTENDEES

Committee Members

Barb Fralick, Chairperson

Mary Fleming

Lou Belcourt

Larry Simpson

Mike Townes

Mike Stone

Recording Secretary

Faye Stone

Regrets

Sue Adams

Ken Flieger

Keith Columbus

Ginger Tsang

PREP ITEMS

DISCRIPTION/VERSION

COMMENTS

Minutes

Sport Heritage Committee 2014,8,5

Distributed

Document

Sports Heritage Committee 2014,4,27 Terms of
Reference

Distributed

1. Confirmation of a Quorum and Call to Order:

*Moved by: **Mike Stone***

*Seconded by: **Lou Belcourt***

THAT the scheduled meeting of the Springwater Sports Heritage Committee of September 5, 2014 has a quorum present and will come to order at 10:00 a.m.

Carried

2. Opening Remarks

- *Larry informed the Committee that the Board approved his recommendation that the Chairperson for the Heritage Committee be transferred to Barb Fralick*
- *Barb took over the Chairperson's position and proceeded with the Agenda as outlined*

3. 2014,8,5 Minutes

3.1. Approval as distributed

*Moved by: **Mike Townes***

*Seconded by: **Mike Stone***

THAT the Sports Heritage Committee minutes of August 5, 2014 be approved.

Carried

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3.2. Follow up

Barb noted that the content from the nomination forms as well as the complete content from George Allen's book were available to members.

ACTION: *Larry would make a copy of George's material, following the meeting, for those who brought flash drives.*

4 Website Status

- *Barb reported that she and Larry had met with Brenda Stanley-- the manger of "Heart of Business" --a Hillsdale- based website design company.*
- *They reported that after numerous meetings regarding our website requirements, an agreement was nearing completion. It's expected to be completed and available prior to Induction.*

5 Content Development

5.1 Awards

Barb and Larry have met with a local photographer/ Elmvale businessman, Mike Guilbault. He will prepare and 'plaque' the inductee picture and content. This content is needed at least 3 weeks prior to Induction date.

Larry presented three samples of inductee picture and content. It was noted that-

- **Portrait** format for Athlete and Builders and **Landscape** for Teams
- **Size-** (Ariel Bold)- (Font size 20 for Title/Name) (Font size 16 for Content)
Approximately 80 words in length
- *Black & White **style** was noted as very striking*
- ***Tense use** in the content will vary and be relative to the induction date*
- **ACTION:** *The above committee comments regarding the discussed elements will be forwarded to the Board. Final approval will be made at the Nov. 23rd Board meeting.*
- **ACTION:** *Larry will continue to collate the content and pictures as provided by committee members. He will forward them to Mary and Barb for final review.*

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- *Suggestion were reviewed re the upcoming Induction program format and comments were made re "The Presentation" process*

Teams:

<i>Calls up team members to front and introduces SSHoF Sponsor who will be handing out the awards</i>	<i>Sponsor who will hand out the Awards</i>	<i>Team</i>	<i>Member of Team who will Speak</i>
<i>MC (Dan)</i>	<i>Will Marshall</i>	<i>Curling</i>	<i>Marlene Tinney</i>
<i>MC (Dan)</i>	<i>Currie</i>	<i>Juvenile Hockey</i>	<i>John Archer</i>
<i>MC (Dan)</i>	<i>Powell Jones</i>	<i>Minesing 1924 Ball</i>	<i>Corby Adams</i>
<i>MC (Dan)</i>	<i>Sexton and Diamond Sprinklers</i>	<i>Merchants Ball</i>	<i>Lou B or Mike T</i>

Builders and Athletes:

It was suggested that Committee members contact their inductee and ask if they may have a particular person that they wish to present them with their award (no speech –just to hand it to them) ---If not-- then the Nominator or a Board member will do so.

<i>Calls Inductee to the front</i>	<i>Inductee's selected person to hand him/her the award or nominator or Board member</i>	<i>Builder/Athlete or their designate</i>	<i>Inductee to speak or their designate</i>
<i>MC (Dan)</i>			

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5.2 Souvenir Program

- *It was agreed that the content as outlined on the Award plaque might be the same as that on the Souvenir program.*
- **ACTION:** *Larry will prepare one panel of the proposed souvenir booklet and make a decision re size. The printer noted that adjusting the paper size will not be an issue*

5.3 Audio Visuals for Program

- *Barb noted that a power point presentation or audio visual display will be attempted --as time permits. It was suggested that-*
 - *At the time of Inductee introduction- one picture will be displayed*
 - *At 'non-program' times, a rolling display of pictures and/or videos will be shown*

5.4 Website

- *It was noted that once the website is in place, ongoing content collection will be a major role of this committee. One or two members will need to be trained in the task of uploading and updating that content. Committee members were asked to consider taking on this "Gatekeeper" role.*

ACTION: *Mike Stone noted that he will contact a community member who may wish to join this committee with a particular focus on using his expertise in this role.*

6 Sports Heritage Committee Terms of Reference Review

- *A review of the Sports Heritage Terms of reference will be forwarded to another meeting*

7 Next Meeting:

The Chair will call the next Meeting of the Sports Heritage Committee as needed.

8 Adjournment

*Moved by: **Mary Fleming** Seconded by: **Mike Stone***

THAT the Springwater Sports Heritage Committee Meeting adjourn at 12:30 pm.

Carried