

Minutes
Board Meeting
Springwater Sports Heritage
February 4, 2015

Elmvale Curling Club

7:00-9:00

ATTENDEES

Directors

Larry Simpson, Chairperson

Barbara Fralick

Mike Townes

Paul Priest

Darrin Robertson

Ex Officio

Lou Belcourt, Inductee

Recording Secretary

Faye Stone

Township Resource

Ron Belcourt (regrets)

Guests

Regrets

Jennifer Coughlin

Frank Archer

Denise Ritchie-McLean

Brad MacDonald

Brenda Quinlan

PREP ITEMS

DISCRIPTION/VERSION

COMMENT

Minutes

Board minutes of November 26, 2014

Distributed

Minutes

Sports Heritage Committee Minutes of January 7, 2015

Distributed

Minutes

Sports Heritage Committee January 4, 2015 revised
Terms of Reference

Distributed

1. Confirmation of a Quorum and Call to Order

Moved by: Barb Fralick

Seconded by: Darrin Robertson

***THAT the meeting of the Springwater Sports Heritage Board of February 4, 2015
has a quorum present and will come to order at 7:10 pm***

Carried

2. Opening Remarks

- Larry welcomed all present and gave note that he would be on leave from Feb. 18 to March 27. Emails can still be exchanged as needed*

3. 2014,11,26 Board Minutes

3.1. Approval as distributed

3.1.1. Amendment to Terms of Office and Succession Plan

- Amendment to Item 7.1.1. the three year succession plan*
- The following Table reflects the Succession Plan as of February 4, 2015*

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Three Year Succession Plan Amended February 4, 2015		
2015, 2016, 2017	2015, 2016	2015
Mike Townes	Larry Simpson	Frank Archer
Darrin Robertson	Denis Ritchie McLean	Brad MacDonald
Barb Fralick	Brenda Quinlan	Paul Priest

Moved by: Lou Belcourt

Seconded by: Mike Townes

THAT the Board minutes of November 26, 2014 be approved as distributed with the Succession Plan Amendment

Carried

3.2 Follow up

3.2.1 Business Cards

- *Larry distributed an updated sample of the SSH business cards.*
- *These will be sent to the printer and available to Board members on request.*

4. Standing Committees' Reports and Business

4.1. Facilities & Displays

4.1.1. Awards, Plaqued Poster

- *The large posters of inductees that were shown at the AGM have been plaqued and were displayed to the Board members*
- *Paul will take these and display two in the arena cabinets. The third poster (with all the inductees) can be reprinted at a cost of \$70 for each (photo reprint and plaguing cost). Paul will place one in the Minesing Hall. Upon request, Paul can have this poster ordered and placed in other locations.*

4.1.2. Banners

- *The status of banner usage was reviewed. They are still on display at the Administration Building*
- *Potential usage was reviewed and Paul was noted as the contact*

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4.1.3. Artifacts and Memorabilia

4.1.3.1. Arena Cabinet

- *Paul noted that presently one arena cabinet has various memorabilia displayed in it. The posters noted above will be placed in the cabinet and various memorabilia rotated into these cabinets*

4.1.3.2. Storage and Display at Township Administration Centre

- *Paul distributed copies of potential cabinet displays. (Free standing, four-sided, glass display cases)*
- *He will be visiting a warehouse in Toronto that has many sample display elements and will report on his findings at the next meeting of the Board*
- *Paul will contact Ron Belcourt and Robert Brindley re designating and securing the basement storage area.*

4.2. Financial Planning

4.2.1. Financial Update- *This will be updated at the next Board meeting*

4.2.2. 2014 Audit

4.2.3. 2015 Budget

- *The township has not completed its audit nor passed a budget as yet. Therefore there were no implications to consider by the Board*

4.3. Induction

4.3.1. Chairperson's Report

Darrin noted that it was his intention to begin to review and implement the organizational elements of the Nomination process for the 2016 Induction.

Some things to consider will be

- *-nomination form revision/update/timing*
- *-creation of an SSHoF Alumni*
- *-decision re a guest speaker/venue*

Action: *Darrin will announce this meeting schedule at the next Board meeting*

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4.4. Promotion

4.4.1. Sport Associations and Groups

Mike noted that two meetings will be held in Springwater Township next week. These meetings will bring together representatives from various sports groups. It was felt that this might be an excellent opportunity for SSH to begin a liaison among these group members.

There will be a north meeting at which Mike Townes will attend as a representative of the Curling Club as well as the SSH. (Feb. 11th)

The south meeting will be attended by Paul Priest (Feb. 10th)

Action: Both Paul and Mike will put together a list of attendee with their sport and contact numbers

4.5. Sports Heritage

4.5.1. Approval of January 7, 2015 Sports Heritage Committee Minutes

Moved by: Mike Townes

Seconded by: Paul Priest

THAT the Sports Heritage Committee Minutes of January 7, 2015 be approved as distributed

Carried

4.5.2. Approval of revised Sports Heritage Committee Terms of Reference

Moved by: Barb Fralick

Seconded by: Darrin Robertson

THAT the Sports Heritage Committee revised Terms of Reference dated January 4, 2015 and approved by the Committee at their January 7, 2015 Meeting be approved as distributed

Carried

4.5.3. Heritage Development Update

- *Barb reviewed the January 7th meeting and she outlined some of the challenges that are coming to light and will need to be addressed at the next meeting to be held by the end of March. Some issues are-*
 - *Training the input group- there is a need to have several meetings and get these people up to speed; hard to get all together; at present too much is having to be done by Brenda Stanley.*

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- *Developing the pathway of content for the authors of the Inductees and feature articles. (who to send it to first...)*
- *How to assure accuracy of content. How to deal with issues where the public feels an inaccuracy is present in an article*

5. Elmvale Community Arena TV

- *Larry noted that the TV is installed and operating*
- *Public is invited to give feedback*

6. Website

6.1. Updates and Feedback

- *General agreement that website is running well*
- *It was felt that some articles might be put in as a Blog item where input and revisions can be solicited. Once its accuracy is confirmed- it would then be moved into the Archive portion of the website.*

Action: The Heritage committee will consider this recommendation

7. Pending Items: These items will be brought forward at a later date

7.1. Follow up revised Springwater “Terms of Reference” (new Council)

7.2. Development of a Sponsorship Plan

8. Next Meeting

Moved by: Barb Fralick

Seconded by: Paul Priest

THAT the next Springwater Sports Heritage Board Meeting will be at 7:00 p.m. on April 15th at The Elmvale Curling Club

Carried

9. Adjournment

Moved by: Mike Townes

Seconded by: Lou Belcourt

THAT the Springwater Sports Heritage Board Meeting adjourn at 9:00 p.m.

Carried