

Minutes
2018 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 11, 2019

Township of Springwater Council Chamber

7:00-8:00

ATTENDEES

Directors

Larry Simpson, Chairperson

Trish Campbell

Linda Collins

Brenda Quinlan

Darrin Robertson

Ex Officio

Lou Belcourt, Inductee

Recording Secretary

Faye Stone

Proposed New Members

Barb Maw

Rob Campbell

Regrets

Denise Ritchie-McLean

Don Stoddart

Deb White

Jennifer Coughlin, Council

PREP ITEMS

DESCRIPTION/VERSION

COMMENT

Minutes	2017 AGM Meeting	Distributed/Website
Document	Springwater Sports Heritage Constitution (Version 2)	Distributed/Website
AGM Notice	Email notice to Board January 11, 2019	Distributed/Website
Report	2018 Annual Report	Distributed/Website

1. Confirmation of a Quorum and Call to Order

Moved by: Lou Belcourt

Seconded by: Linda Collins

THAT the Springwater Sports Heritage 2018 Annual General Meeting has a quorum present and will come to order at 7:00 pm

Carried

2. Opening Remarks

- *Larry welcomed and thanked all for attending the fifth SSH AGM*
- *The following agenda items were briefly highlighted*
 - *Review and approve*
 - *Year-end obligations*
 - *Financial Statements*
 - *2018 Annual Report*
 - *Board Member Appreciations/Completions/Additions/Approvals*
 - *Election of 2019 executive*
 - *2019 and beyond*

3. Conflict of Interest Disclosure

- *The Board was asked to declare if they have any known or potentially perceived "Conflict of Interest" related to this meeting's agenda*
- *No "Conflict of Interest" was voiced by the Board members*

4. Confirmation of Timing and Notice of the AGM

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- *It was confirmed that*
 - *The 2018 AGM was being held within three months of the 2018 yearend*
 - *A minimum four week notice was given to the Board and posted on the website (email sent and website posting made on January 11, 2019)*

Moved by: Trish Campbell

Seconded by: Darrin Robertson

THAT the 2018 Annual General Meeting of the Springwater Sports Heritage Board was duly proclaimed and convened within the timeframe specified in the Constitution.

Carried

5. Approval of 2017 AGM Minutes

Moved by: Darrin Robertson

Seconded by: Trish Campbell

THAT the 2017 AGM minutes of February 13, 2018 be approved as distributed

Carried

6. Presentation and Approval of Financial Statements

- *Treasurer Lou Belcourt presented and highlighted key financial activity on the 2018 financial statements*
 - *SSH Financial Statement (**APPENDIX A**)*
 - *SSH 2019 Budget (**APPENDIX B**)*
 - *The Financial Statements are included in the SSH 2018 Annual Report*

Moved by: Lou Belcourt

Seconded by: Linda Collins

THAT the 2018 Springwater Sports Heritage Financial Statements, as presented, be approved.

Carried

7. Review and Approval of 2018 Annual Report

- *The 2018 Annual Report was emailed to all directors for their consideration prior to the AGM.*
- *A copy of the 2018 and previous Annual Reports are on the SSH website.*
- *Larry opened the floor to questions and comments*
 - *Trish expressed the Board members' appreciation of Larry's "awesome" Annual Report. A job well done!*

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- *The Chair asked for a motion that the Springwater Sports Heritage 2018 Annual Report be approved (Correction made Pg. 12-Succesion chart (middle column) should read 2019 2020)*

Moved by: Lou Belcourt

Seconded by: Linda Collins

THAT the Springwater Sports Heritage 2018 Annual Report be approved.

Carried

8. Board Member Appreciations /Confirmations/ Additions/Approvals

- *Larry reminded the Board of the following*
 - *That by convention, unless otherwise necessitated, the normal period to exchange Board Members is during the AGM*
 - *That Ex Officio Board members appointments and term of office are determined by the group they represent "Section C 2." of the Constitution*
 - *That it is standard practice for Directors to serve a three-year term "Section C 4." of the Constitution*
 - *That new Directors will be approved by the Board "Section C 5." of the Constitution*
- ***Appreciations:*** *2018 completions were recognized and thanked for their valuable contributions*

Linda Collins: *During Linda's time as a Director on the Board, her extensive knowledge and experience provided an outstanding and reassuring level of guidance and decision making. Even with her numerous other community commitments she always found time to step up and notably contribute where required. As Active Elite Chairperson Linda facilitated in growing this new SSH endeavour and is leaving it with an opportunity to move forward and flourish on her achievements. Very importantly on November 13, 2014, Linda, at that time the Mayor of the Township of Springwater, presented SSH with a \$10,000 cheque from her "Mayor's Golf Tournament". This significant gift was very well timed and was used to assist in the creation and development of SSH's online presence.*

Lou Belcourt:

As a two time Inductee and an individual with vast relevant vocational and community insight and experience, Lou was the right person at the right time. In addition to being the Board's Ex Officio inaugural Inductee Representative, Lou chaired the Financial Standing Committee. The Board was very fortunate to have a person of Lou's stature on the team as SSH grew into its present being.

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Importantly, he has indicated his interest in assisting as a writer where appropriate.

- **Confirmations: Ex Officio Board Members**

Jennifer Coughlin:

SSH is very delighted that Jennifer will be remaining on the Board as the Township of Springwater Council Ex Officio Representative. We also are pleased to congratulate Jennifer on successfully being elected as the Township's Deputy Mayor

Don Stoddart:

Given Don's extensive and successful experience working with sporting related activities in a multitude of capacities SSH is extremely pleased that he has agreed to serve as the SSH Inductee Ex Officio Representative. He is very qualified to guide and develop SSH's Hall of Fame Alumni. Of note Don was inducted in 2018 as a Builder in SSH's Hall of Fame.

- **Additions: 2019 proposed new Directors were introduced**

Barb Maw:

Barb's contributions, within the community as a volunteer, are extensive and fit well with SSH's strategic goals. She has productively coached and managed successful baseball teams as well as being an administrator that organized and cultivated baseball in Minesing and Georgian Bay. In support of her love of baseball, Barb effectively and admirably served as President in both Minesing and Georgian Bay. She creditably served on the Minesing Recreational Committee and School Board and also as a Scout Leader. SSH is very pleased that Barb, with her financial background and years of sporting community service, is interested in becoming a SSH Director and Chairperson of the Finance Committee

Rob Campbell:

Rob completed an Honours Bachelor of Commerce in Sports Administration at Laurentian University 1982. Since graduating he has worked in the Employee Benefit industry in various sales, marketing and senior management roles. In 1990 he served as Chairperson of the Sports Technical Committee for the Ontario Winter Games (Barrie/Collingwood). Rob has been involved with a variety of sports organization serving primarily in coaching and manager capacities. SSH is excited that Rob is interested in becoming a Director and Facilities Chairperson on its Board.

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- **Approvals:** *The floor was opened up for discussion*
 - *The following two motions were put forward*

Moved by: Brenda Quinlan

Seconded by: Linda Collins

THAT Barb Maw be approved as a Board Director and Finance Committee Chairperson

Carried

Moved by: Lou Belcourt

Seconded by: Brenda Quinlan

THAT Rob Campbell be approved as a Board Director and Facilities Committee Chairperson

Carried

- *The new Succession Plan is as follows:*

2019 Three Year Succession Plan (as of Feb 11, 2019)		
2019, 2020, 2021	2019, 2020	2019
Rob Campbell	TBD	Larry Simpson
Trish Campbell	Darrin Robertson	Denise Ritchie McLean
Barb Maw	Deb White	Brenda Quinlan

9. Election of Executive

- *It was decided it was not necessary to go "In Camera" to elect the 2019 SSH Executive*
- *Discussion and election of the 2019 Executive took place*

Moved by: Darrin Robertson

Seconded by: Trish Campbell

THAT the Springwater Sports Heritage 2018 Annual General Meeting has elected the following members to the 2019 SSH Executive

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2019 EXECUTIVE Springwater Sports Heritage	
Chairperson	Larry Simpson
Past Chairperson	N/A
Vice Chairperson	Trish Campbell
Secretary	Brenda Quinlan
Treasurer	Barb Maw

10. 2019 and Beyond

- *Deferred to the Board Meeting that immediately followed the 2018 AGM.*

11. Next AGM Meeting

*Moved by: **Darrin Robertson***

*Seconded by: **Brenda Quinlan***

THAT the 2019 Springwater Sports Heritage AGM be held at the beginning of 2020 in compliance with the Constitution.

Carried

12. Adjournment

*Moved by: **Rob Campbell***

*Seconded by: **Barb Maw***

THAT the Springwater Sports Heritage 2018 Annual General Meeting adjourn at 7:30 pm.

Carried

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APPENDIX A

2018 FINANCIAL STATEMENT						
Springwater Sports Heritage as of December 31, 2018						
	INCOME	EXPENSE	TAX RTN	AR/AP	NET	BUDGET
BOARD						
TOTAL	0.00	50.00	0.00		-50.00	-600
FACILITIES						
TOTAL	0.00	0.00	0.00	0.00	0.00	-5,000
FINANCE						
TOTAL	1,000.00	0.00	0.00	0.00	1,000.00	8,000
HERITAGE						
TOTAL	0.00	0.00	0.00	0.00	0.00	-500
INDUCTION						
Venue						
Subtotal	0.00	12,178.96	1,211.43	0.00	-10,967.53	
Sponsorship						
Subtotal	10,000.00				10,000.00	
Tickets						
Subtotal	10,250.00				10,250.00	
Printing						
Subtotal		763.32	75.94		-687.38	
Plaques						
Subtotal		830.35	82.60		-747.75	
Banners						
Subtotal		666.70	66.32		-600.38	
Video						
Subtotal		850.00		0.00	-850.00	
TOTAL	20,250.00	15,289.33	1,436.29	0.00	6,396.96	4,000
PROMOTION						
TOTAL	0.00	0.00	0.00	0.00	0.00	-1,700
WEBSITE/KIOSK						
TOTAL	0.00	1,397.68	139.03	0.00	-1,258.65	-4,000.00
GRAND TOTALS	21,250.00	16,737.01	1,575.32	0.00	6,088.31	200
Township Statement December 31, 2018					6,088.31	
Reconcile					0.00	
YEAR	GAIN/LOSS		RESERVE			
2017	-1,490.55		16,892.96			
2018	6,088.31		22,981.27			

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APPENDIX B

2019 BUDGET SPRINGWATER SPORTS HERITAGE									
	Board	Active Elite	Facilities	Finance	Heritage	Induction	Promotion	Web/Kiosk	TOTALS
Revenue									
TV/Kiosk Ads				2,000					2,000
Patrons				1,000					1,000
Total Revenue	0	0	0	3,000	0	0	0	0	3,000
Expense									
Displays			5,000						5,000
Web/Kiosk						500		5,000	5,500
Printing	100						500		600
Video					300		400		700
Sundry	500								500
Total Expense	600	0	5,000	0	300	500	900	5,000	12,300
2018 Net	-600	0	-5,000	3,000	-300	-500	-900	-5,000	-9,300
2018 Projected Reserve Balance						22,981			
2019 Budget						-9,300			
2019 Projected Reserve Balance						13,681			