

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

ATTENDEES

Directors

Larry Simpson, Chairperson

Trish Campbell

Brenda Quinlan

Barbara Fralick

Darrin Robertson

Ex Officio

Lou Belcourt, Inductee

Jennifer Coughlin, Council

Recording Secretary

Faye Stone

Guests

Ellen Millar Assistant Archivist Simcoe County Archives

Jennifer Huddleston Archival Technician Simcoe County Archives

Regrets

Linda Collins

Denise Ritchie-McLean

Mike Townes

Deb White

Ron Belcourt

PREP ITEMS

DESCRIPTION/VERSION

COMMENT

Minutes	2016 AGM Meeting	Distributed/Website
Minutes	2017,9,25 Board Meeting	Distributed/Website
Document	Springwater Sports Heritage Constitution (Version 1)	Distributed/Website
AGM Notice	Email notice to Board January 8, 2018	Distributed/Website
Report	2017 Annual Report	Distributed/Website

Procedural Note: 13.1. "Archival Presentation"

It was agreed to move this agenda item to the beginning to allow the Simcoe County Archives presenters to leave at the end of their presentation. The minutes are presented in agenda chronological order to minimize any potential confusion.

1. Confirmation of a Quorum and Call to Order

Moved by: Barb Fralick

Seconded by: Jennifer Coughlin

THAT the Springwater Sports Heritage 2017 Annual General Meeting has a quorum present and will come to order at 7:00 pm

Carried

2. Conflict of Interest Disclosure

- *At the Board meeting on September 25, 2017 it was agreed that all future SSH meetings would have a "Conflict of Interest Disclosure" agenda item*
- *The Board was asked, that to the best of their understanding, to declare if they have any known or potentially perceived "Conflict of Interest" related to this meeting's agenda*
- *No "Conflict of Interest" was voiced by the Board members present*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

3. Confirmation of Timing and Notice of the annual AGM

- *It was confirmed that the 2017 AGM was-*
 - *Held within three months of yearend*
 - *A minimum four week notice was given to the Board (email sent January 8, 2018, five weeks, one day prior to the meeting)*

Moved by: Barb Fralick

Seconded by: Darrin Robertson

THAT the 2017 Annual General Meeting of the Springwater Sports Heritage Board was duly proclaimed and convened within the timeframe specified in the Constitution.

Carried

4. Opening Remarks

- Larry welcomed and thanked all for attending the fourth SSH AGM
- The following agenda items were briefly highlighted
 - *2017 activity and achievements*
 - *Approve Financial Statements*
 - *Approve 2017 Annual Report*
 - *Amendments to Constitution*
 - *Archival presentation*
 - *2018 and beyond*
 - *Succession*
 - *In Camera election of 2018 executive*

5. Approval of 2016 AGM Minutes

Moved by: Trish Campbell

Seconded by: Barb Fralick

THAT the 2016 AGM minutes of February 6, 2017 be approved as distributed

Carried

6. Constitution Amendments

6.1. Section A.5. "Builder Geographic Constraints"

- *Rationale:*
 - *Builders may move from the Township and ensue their associated activity*
 - *Remove "in the Township of Springwater" as wording is geographically restrictive*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

- *Current*
"Builders inducted will have demonstrated they were successful in creating a climate which significantly benefitted athletes and athletics in the Township of Springwater."
- *Proposed*
"Builders inducted will have demonstrated they were successful in creating a climate which significantly benefitted athletes and athletics".

Moved by: **Trish Campbell**

Seconded by: **Lou Belcourt**

THAT the proposed amendment "Builders inducted will have demonstrated they were successful in creating a climate which significantly benefitted athletes and athletics" be approved

Carried

6.2. Section B.2. "Inductee Ex Officio Selection & Term"

- *Rationale*
 - No reference to Ex Officio Inductee term of office or method of replacement
- *Current*
"b. One SSH Hall of Fame Inductee."
- *Proposed*
"b. One SSH Hall of Fame Inductee with an open-ended term. The active Inductee Ex Officio representative will reasonably attempt to contact each Inductee Member/Delegate to encourage and fairly establish their replacement when appropriate".

Moved by: **Brenda Quinlan**

Seconded by: **Barb Fralick**

THAT the proposed amendment "b. One SSH Hall of Fame Inductee with an open-ended term. The active Inductee Ex Officio representative will reasonably attempt to contact each Inductee Member/Delegate to encourage and fairly establish their replacement when appropriate" be approved

Carried

6.3. Section B.2. "Council Ex Officio Selection & Term"

- *Rationale*
 - No reference to Township Council Ex Officio term or method of selection
 - Provides clarity and consistency with Inductee Ex Officio

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

- *Current*
"a. One member of Springwater Township Council."
- *Proposed*
"a. One member of Springwater Township Council as determined by Council."

Moved by: Darrin Robertson

Seconded by: Lou Belcourt

THAT the proposed amendment "a. One member of Springwater Township Council as determined by Council." be approved

Carried

7. Presentation and Approval of Financial Statements

- *Treasurer Lou Belcourt presented the 2017 financial statements*
 - *Township of Springwater (APPENDIX A1)*
 - *SSH Financial Statement (APPENDIX A2)*
 - *SSH 2018 Budget (APPENDIX A3)*
 - *Financial Statement also on Page 18 of SSH 2017 Annual Report)*

Moved by: Lou Belcourt

Seconded by: Jennifer Coughlin

THAT the 2017 Springwater Sports Heritage Financial Statements, as presented, be approved.

Carried

8. Succession Plan Review

- *Currently two Director positions are vacant*
- *The following table reflects the current succession status*

2018 Three Year Succession Plan As of February 13, 2018		
2018,2019,2020	2018, 2019	2018
	Larry Simpson	Deb White
Darrin Robertson	Denise Ritchie McLean	Trish Campbell
	Brenda Quinlan	Linda Collins

- *Considerations*
 - *Committee leadership (not necessary to be a board director)*
 - *Committee membership size*
 - *Geographic, gender, aptitude and other diversity*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

- *Way forward*

ACTION

- *A determined effort by each Board Member to come up with additional individuals of various capacities to be considered as potential members*
- *Inform Larry of potential names*
- *Board members asked to consider being a member of the Succession Committee to be part of selecting the next Board members*
- *Target end of April to have two new Board members and Committee Chairs in place*

9. Election of Executive (In Camera)

- *The Chair asked for a motion to have the Board move into an “In Camera” session to elect the 2018 SSH Executive*

Moved by: Brenda Quinlan

Seconded by: Barb Fralick

THAT the Springwater Sports Heritage 2017 Annual General Meeting move into an “In Camera” session for the election of the 2018 Executive at 8:40 p.m.

Carried

- *“In Camera” discussion and election of 2017 Executive took place*
- *The Chair asked for a motion to have the Board move out of the In Camera session*

Moved by: Trish Campbell

Seconded by: Jennifer Coughlin

THAT the Springwater Sports Heritage 2017 Annual General Meeting move out of the “In Camera” session at 8:42 p.m.

Carried

10. Announce 2018 Springwater Sports Heritage Executive

- *The Chair announced the “In Camera” results of the election of the 2018 SSH Executive as follows:*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

2018 EXECUTIVE Springwater Sports Heritage	
Chairperson	Larry Simpson
Past Chairperson	N/A
Vice Chairperson	Trish Campbell
Secretary	Brenda Quinlan
Treasurer	Louis Belcourt

11. Committee Chairpersons Reports

- *The following is a summary from the 2017 Annual Report and comments shared during the meeting*

Active Elite Committee

- *Chairperson Linda Collins (regrets)*
- *2017 Objectives*

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Identify/Profile Active Athletes & Builders• Develop Liaison with Representative• Maintain Ongoing Updates & Activity• Recommend Enhancements	<ul style="list-style-type: none">• Identify potential candidates• Develop profiles & upload• Maintain profiles & "Activity Chronicles"• Develop and maintain contact list

- *Identify potential candidates*
 - *All SSH personnel were asked to bring forward potential names as they became known*
- *Develop profiles & upload*
 - *Linda and Brenda Quinlan worked with the potential Active Elite and/or their advocate(s) to prepare their unique content*
 - *Brenda took on the responsibility of formulating each new Active Elite's material and added it to the website*
- *Maintain profiles & "Activity Chronicles"*
 - *Where feasible additional and new material was added*
- *Develop and maintain contact list*
 - *A list of potential Active Elite Members was created*
 - *The list remained dynamic and was modified by Brenda as prospective individuals or teams emerged (Cross Country skiers, Mountain Biking)*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

ACTION: Brenda to email to the Board members the current and future updated versions of the current and potential members' document

- *Brenda expressed her pleasure with the progress her and Linda are achieving. Potential members have been responding more quickly with good detail*

Facilities and Awards Standing Committee

- *Chairperson TBD*
- *2017 Objectives*

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Hall of Fame Venue• Awards• Displays• Artifacts & Memorabilia	<ul style="list-style-type: none">• Expand membership• Storage Township Admin Centre• Increase community displays• Initiate Bricks & Mortar concepts

- *Committee lost its Chairperson*
- *A Chairperson and Committee members must be established in 2018 to undertake the valuable objectives*

Financial Standing Committee

- *Chairperson Lou Belcourt*
- *Accounts Payable remained in the very capable hands of Denise Ritchie-McLean*
- *2017 Objectives*

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Financial Administration• Sponsorship & Funding Strategies• Protect assets, data, personal information• Mitigate financial risks, fraud and theft	<ul style="list-style-type: none">• Ongoing financial monitoring and reports• Look into on line payment status• Reinstitute Patronage Committee• Prepare 2018 budget

- *Ongoing financial monitoring and reports*
 - *Successful achieved*
 - *2017 Financial Statement and 2018 Budget included in this report (**APPENDIX A1, A2 & A3**)*
- *Look into on line payment status*
 - *Reviewed and decided to remain with present practice at this time*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

- *Reinstitute Patronage Committee*
 - *Outstanding at this time*
- *Prepare 2018 budget*
 - *Prepared and gained Board approval of SSH's 2018 budget*
(APPENDIX A3)

Induction Standing Committee

- *Chairperson Darrin Robertson*
- *2017 Objectives*

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Biennial Inductions• Nomination Material & Publicizing• Inductee Selection• Ceremony	<ul style="list-style-type: none">• Critique 2016 Induction process & ceremony• Review/update guidelines• Launch 2018 nomination process• Actively promote 2018 nominations

- *Critique 2016 Induction process & ceremony*
 - *Mainly completed with some outstanding areas to critique*
- *Review/update guidelines*
 - *Major review with extensive redesign successfully completed*
- *Launch 2018 nomination process*
 - *Timely benchmarks established*
 - *Nomination process commenced September 30, 2017*
 - *Previous unsuccessful nominators advised of new process*
- *Actively promote 2018 nominations*
 - *Announcements in Springwater News and on SSH Website*
 - *More promotion needed and reminder of March 30, 2018 deadline*
 - *Use of Hall Board Signs, Elmvale Entry Sign etc to announce Nomination timeline*

ACTION: *Darrin to arrange a reminder of deadline with Springwater News*

Promotion Standing Committee

- *Chairperson Mike Townes and Deb White (regrets)*
- *2017 Objectives*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Promotional Strategies• Applicable Content Development• Media Organizations & Contacts• Liaison Sport Associations	<ul style="list-style-type: none">• Continue SSH communication support• Aid Heritage Committee community outreach• Develop/implement SSH promotional strategies• Expand membership

- *Continue SSH communication support*
 - *Published SSH information in the Springwater News*
 - *Worked with Township of Springwater Branding Advocate and Communications Officer to have appropriate information published in the "Springwater Link" page in the Springwater News.*
 - *Deb assisted with Springwater Library "Heritage Fair"*
- *Aid Heritage Committee community outreach*
 - *Project forthcoming*
- *Develop/implement SSH promotional strategies*
 - *Meeting with Springwater Sport Associations pending*
 - *Other initiatives to be determined*
- *Expand membership*
 - *New Director Deb White to work on*

Sports Heritage Standing Committee

- *Chairperson Trish Campbell*
- *2017 Objectives*

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Systematize Website Collections• Develop & Maintain Heritage Content• Instigate Marketing Strategies• Coordinate Social Media	<ul style="list-style-type: none">• Liaison with promotion to seek out content• Increase website heritage content• Develop promo clip and presentations• Expand membership

- *Liaison with promotion to seek out content*
 - *Initial steps proceeding*
- *Increase website heritage content*
 - *Added articles from "A History of Vespra Township" book*
 - *Convened two Committee Meetings*
- *Develop promo clip and presentations*
 - *Initial meeting completed*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

- *Expand membership*
 - *Recruited Rachel Yawny to work on social media*

Technology Committee

- *Chairperson Larry Simpson*
- *2017 Objectives*

Primary Objectives	Short Term Objectives
<ul style="list-style-type: none">• Website Development & Maintenance• Strategic Design & Implementation• Board & Committee Support• Training	<ul style="list-style-type: none">• Establish committee• Review Training requirements• Critique website design/ functionality• Identify potential issues and opportunities

- *Establish committee*
 - *Some interested members identified and assisting*
- *Review Training requirements*
 - *Training took place on a need to know basis*
 - *Training activity related to the website and Arena Kiosk took place*
- *Critique website design/ functionality*
 - *Minor critiquing took place*
 - *A comprehensive review should be undertaken in the future*
- *Identify potential issues and opportunities*
 - *To date technology seems to meeting the expectations*
- *Larry added additional comments*
 - *Continue to work with website developer*
 - *Find a Board member to take on responsibility of website*
 - *Develop committee membership to broaden expertise in Virtual Reality for both an Internet and Bricks and Mortar Hall of Fame*
 - *Support SSH Committees' needs now and into the future*

12. Review and Approval of 2017 Annual Report

- *The 2017 Annual Report was emailed to all directors for their consideration prior to the AGM. Larry apologized for its lateness and opened the floor to questions and/or input. Many present commended Larry for the depth and thoroughness of the report.*
- *A copy of the 2017 Annual Report is on the SSH website.*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

- *The Chair asked for a motion that the Springwater Sports Heritage 2016 Annual Report be approved*

Moved by: Jennifer Coughlin

Seconded by: Barb Fralick

THAT the Springwater Sports Heritage 2017 Annual Report be approved.

Carried

13. Presentations/Discussion 2018 and Beyond

13.1. Archival Presentation

- *(Reminder: This item took place at the beginning of the meeting)*
- *The following summary of SSH was shared with the presenters prior to the meeting to aid in introducing SSH and assisting them in preparing their presentation*

“From its genesis in 2013, SSH embraced, at its core, the flexibility and potential of the numerous and various attributes of the digital revolution. The digital era has provided an opportunity for SSH to establish a virtual library/museum/archive to gather, create, accumulate, preserve and enduringly share the Township’s storied sporting history. A bricks and mortar SSH may be a future possibility.”
- *Larry Introduced the presenters and read out their bios (**APPENDIX B**)*
 - **Ellen Millar** Assistant Archivist at Simcoe County Archives
 - **Jennifer Huddleston** Archival Technician at Simcoe County Archives
- *Through the use of a well-organized power point presentation:*
 - *Ellen described the two fold role of the Archives as being the repository of the Public Municipal Records of Simcoe County (from whence their main funding comes) and secondly the archives of Simcoe County Heritage records.*
 - *Jennifer outlined the tasks and challenges involved in identifying the many formats of records that exist, their sorting, storing, verifying and then the digitization of those records.*
 - *As SSH becomes more and more involved and in possession of various Sports Heritage artifacts, photos, videos, documentation*

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

etc. the SC Archives will be a valuable asset for guidance and a potential partner.

13.2. 2018 and Beyond

- *All Committee chairs were asked to*

ACTION:

- *Update their Short Term Objectives to reflect 2018 activity*
- *Build Committee membership (numbers, diversity & aptitude)*
- *Keep Board members informed of the developments and achievements*
- *Larry introduce the need of an intensive evaluation session in the near future that would critique SSH's current practices, procedures and objectives.*

ACTION: *Further discussion at the next Board meeting*

14. Next AGM Meeting

Moved by: Trish Campbell

Seconded by: Jennifer Campbell

THAT the 2018 Springwater Sports Heritage AGM be held at the beginning of 2019 in compliance with the Constitution.

Carried

15. Adjournment

Moved by: Barb Fralick

Seconded by: Brenda Quinlan

THAT the Springwater Sports Heritage 2017 Annual General Meeting adjourn at 9:24 pm.

Carried

MINUTES

2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

APPENDIX A1

Page: 1
User ID: smcnabb

DETAILED TRIAL BALANCE FOR 2017

Corporation of the Township of Springwater
General Ledger

System: 2018-02-12 9:33:10 AM
User: 2018-02-12

Range: From: 2017-01-01
Date: 2017-12-31
Account: 1-550-031-42110

To: 2017-12-31
1-550-111-727500

Subtotal By: No Subtotals
Sorted By: Fund

Include: Posting, Unit

Account:	1-550-031-481128	Description:	Donations - Sports Heritage	Beginning Balance:	\$0.00
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name
2017-06-16	289,188	CRREC00010324	Elmvale & Detroit Maple Syrup	355229	June 9, 2017 Cheque Transactio
				Ending Balance	10281
				Net Change	-5500.00
Account:	1-550-031-481128	Totals:			\$500.00
Account:	1-550-031-721550	Description:	Transfers from Reserves - Sports Heritage	Beginning Balance:	\$0.00
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name
2017-06-30	284,800	GLTRX00027087	Mid Year Funding	15503	
				Ending Balance	15503
				Net Change	-954.28
Account:	1-550-031-721550	Totals:			\$954.28
Account:	1-550-111-532201	Description:	Materials & Supplies - Sports Heritage	Beginning Balance:	\$0.00
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name
2017-01-16	248,729	PMTRX0001468	Purchases	2017	Canadian Association for Sport Heritage
				Ending Balance	434
				Net Change	\$50.00
Account:	1-550-111-532201	Totals:			\$50.00
Account:	1-550-111-532234	Description:	Advertising - Sports Heritage	Beginning Balance:	\$0.00
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name
2017-04-10	284,848	PMTRX0001510	Purchases	HOB0662	The Heart of Business
2017-04-10	284,849	PMTRX0001510	Purchases	HOB0661	The Heart of Business
2017-10-27	287,317	GLTRX00027700	The Heart of Business #HOB0661		
				Ending Balance	18681
				Net Change	\$620.73
Account:	1-550-111-532234	Totals:			\$1,404.28
Account:	1-550-111-532282	Description:	Maintenance - Website - Sports Heritage	Beginning Balance:	\$0.00
Trx Date	Jrnl No.	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name
2017-10-27	287,317	GLTRX00027700	The Heart of Business #HOB0661		
2017-10-31	287,487	PMTRX0001618	Purchases		
				Ending Balance	18081
				Net Change	\$783.55
Account:	1-550-111-532282	Totals:			\$536.27
Grand Totals:	Accounts	5	Beginning Balance	Net Change	Ending Balance
			\$0.00	\$536.27	\$536.27
				Debit	Credit
				\$2,774.10	\$2,237.83

MINUTES

2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

APPENDIX A2

2017 FINANCIAL STATEMENT					
Springwater Sports Heritage					
as of December 31, 2017					
	INCOME	EXPENSE	AR/AP	NET	BUDGET
REVENUE					
<u>TV/KIOSK ADVERTISING</u>					
Total TV/Kiosk Advertising				0.00	2,000
<u>PATRONS</u>					
Maple Syrup Festival	500.00				
Total Patrons				500.00	2,000
TOTAL REVENUE	500.00	0.00	0.00	500.00	4,000
EXPENDITURES					
<u>DISPLAYS</u>					
Total Displays				0.00	3,000
<u>WEBSITE</u>					
Heart of Business Development		620.73			
Heart of Business Development		783.55			
Heart of Business Development		536.27			
Total Website				1,940.55	2,900
<u>PRINTING</u>					
Total Printing				0.00	300
<u>SUNDRY/CONTINGENCY</u>					
2017 CASH Membership		50.00			
Total Sundry/Contingency				50.00	500
<u>TV/KIOSK</u>					
Total TV/Kiosk				0.00	3,000
TOTAL EXPENDITURES	0.00	1,990.55	0.00	1,990.55	9,700
NET	500.00	-1,990.55	0.00	-1,490.55	-5,700
RESERVE TRANSFERS					
June 30	-954.28				
December 31	-536.27				
Total Reserve Transfer	-1,490.55				
TOWNSHIP & SSH STATEMENTS					
Township December 31, 2017	0.00				
SSH December 31, 2017	0.00				
Net	0.00				
RESERVE ACCOUNT					
	GAIN/LOSS	BALANCE			
Trans to Reserve Dec 31/14	19,533.59	19,533.59			
2015 Net Gain/Loss	-2,396.74	17,136.85			
2016 Net Gain/Loss	1,246.66	18,383.51			
2017 Net Gain/Loss	-1,490.55	16,892.96			

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

APPENDIX A3

2018 BUDGET SPRINGWATER SPORTS HERITAGE								
	Board	Active Elite	Facilities /Awards	Finance	Heritage	Induction	Promotion	TOTALS
Revenue								
TV/Kiosk Ads				3,000				3,000
Patrons				5,000		10,000		15,000
Ticket Sales						10,500		10,500
Total Revenue	0		0	8,000	0	20,500	0	28,500
Expense								
Displays			5,000					5,000
Website	1,000				1,000	1,000		3,000
Venue						12,000		12,000
Printing	100					800	200	1,100
Awards						1,000		1,000
Banners						1,200		1,200
Video					500	1,000	500	2,000
Sundry/Contingency	500					500	1,000	2,000
TV/Kiosk					500	500		1,000
Total Expense	1,600		5,000	0	2,000	18,000	1,700	28,300
2018 Net	-1,600		-5,000	8,000	-2,000	2,500	-1,700	200
						16,892.96		
						200.00		
						<u>17,092.96</u>		

MINUTES
2017 ANNUAL GENERAL MEETING

Springwater Sports Heritage

February 13, 2018

Township of Springwater Council Chamber

7:00-9:00

APPENDIX B

Ellen Millar

Ellen was born at the old RVH in Barrie but raised in the Township of Oro. She attended schools in Shanty Bay and Barrie before completing an Honours B.A. in History at Trent University. Ellen then went to Vancouver and earned a Master of Archival Studies degree from UBC's School of Library, Archival, and Information Studies.

Ellen has been the Assistant Archivist at Simcoe County Archives for more than twenty years. Her duties have evolved with the times, and currently include the management of corporate and municipal archival records, database administration, and outreach programming. Ellen is also the S.C.A.'s resident expert in genealogy and local history.

She has served on the executives of the local genealogical society, the Simcoe County Historical Association, and the Municipal Archives Interest Group of the Archives Association of Ontario. Most recently, Ellen was a contributing author for *In Pursuit of the Archival Endeavour: The Story of the Archives Association of Ontario*, which will be published later this year. Ellen enjoys historical research projects, is an avid knitter, and takes real whipped cream in her hot chocolate.

Jennifer Huddleston

Jenn holds a Bachelor of Arts degree from Carleton University ('12) and a Master of Library and Information Science degree from Western University ('17). She was born and raised in Cambridge, Ontario - a city which she insists is only slightly less cold than Barrie.

Jenn's first love is local history, and over the course of her career she has worked and volunteered for a number of fantastic heritage institutions. These include the Bytown Museum in Ottawa, the City of Waterloo Museum, and the Archives Research and Collections Centre (ARCC) at Western University. Professional interests include digital preservation, outreach, accessibility, historic film and photographic processes, and Victorian social history. She currently works as an Archival Technician for Simcoe County Archives.