

Minutes
Induction Committee Meeting
Springwater Sports Heritage
September 11, 2017

Elmvale Curling Club

7:00-9:30

ATTENDEES

Chairperson

Darrin Robertson

Trish Campbell

Linda Collins

Barbara Fralick

Brenda Quinlan

Larry Simpson

Ex Officio

Lou Belcourt, Inductee

Jennifer Coughlin, Council

Recording Secretary

Larry Simpson

Regrets

Faye Stone

Denise Ritchie-McLean

Mike Townes

PREP ITEMS

DISCRIPTION/VERSION

COMMENT

Minutes	2016,6,5 Induction Committee	Distributed
Documents	Constitution and 2016 Induction Guidelines	Website
Document	2017,9,7 2018 Nominee Quantitative Assessment System Draft	Distributed
Document	2017,9,6 2018 Athlete Nomination Form Draft	Distributed
Document	2017,9,6 2018 Builder Nomination Form Draft	Distributed
Document	2017,9,6 2018 Team Nomination Form Draft	Distributed
Document	2017,9,6 2018 Induction Guidelines Draft	Distributed
Document	2017,9,6 2018 Nomination Support Material Draft	Distributed

1. Call to Order

Moved by: Jennifer

Seconded by: Trish

THAT the meeting of the Springwater Sports Heritage Induction Committee of September 11, 2017 has a quorum present and will come to order at 7:00 pm

Carried

2. Opening Remarks

- *Darrin welcomed all present and noted the focus of meeting would be to follow up the **Actions** and **Tabled Items** from the 2017,6,5 Minutes*
- *He also stressed the need to have all nomination material finalized and approved prior to the Board Meeting on September 25*

3. 2017,6,5 Induction Committee Minute's Follow up

3.1. Critical Path

- *The Critical Path was reviewed and adjusted (see APPENDIX A)*

3.2. Nominee Quantitative Assessment System

- *The previously distributed Nominee Quantitative Assessment System was reviewed*
- *The name was changed to "Nominee Assessment"*
- *Discussion took place around:*

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- *If Teams would be able to progress beyond the Provincial level? The Nominee Assessment states:
“Level of competition can range from regional to the highest level as determined by each sport association. Maximum points are given for the sport’s highest level of competition”.*
- *Committee members felt this provided the appropriate flexibility when considering the differences between each sport.*
- *It was decided the “Age and Health” criteria was appropriate and the wording should be consistent in each of the three categories (i.e. Athlete, Builder and Team)*
- *It was agreed the weighting of each criteria and points awarded would not be published or required by the Nominators. (see 2018 NOMINEE ASSESSMENT SUMMARY APPENDIX B)*
- *The 2018 Board Nominee Assessment weighting and points awarded will be used as a guideline by the Board as they work towards their determinations. Induction Committee and Board Members will receive an approved copy for their use.*

Moved by: **Jennifer**

Seconded by: **Trish**

THAT the amended “2018 Nominee Assessment Summary” (APPENDIX B) and the “2018 Board Nominee Assessment Guidelines” be approved and forwarded to the Board for its approval at their September 25th meeting
Carried

3.3. Nomination Forms

- *The previously distributed Athlete, Builder and Team 2018 Inductee Nomination Forms were reviewed*
- *The Committee felt the forms would assist the Nominators in compiling their material and allow the Board to have a more complete and uniform assessment document to aid them with their assessment and evaluation*
- *The Age and Health section for the Team nomination form was adjusted to reflect the Nomination Assessment change agreed to above*
- *As there are a number of nominees that have been held over it will be necessary to inform them of the new nominee assessment and request a new form submission*
ACTION: Darrin will contact all pending nominees to advise them of the new forms and request they resubmit.

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Moved by: **Linda**

Seconded by: **Jennifer**

THAT the Athlete, Builder and amended Team 2018 Inductee Nomination Forms be approved and forwarded to the Board for its approval at their September 25th meeting
Carried

3.4. Quota and Limitations

- *It was agreed limitations referred to Team Inductees only and should be a separate item called "Team Member Limitations"*
- *The two quota options below were considered*

Consideration
A

1. Quotas

The number of inductees elected to the SSHoF each two year term shall be a total of five (5) with the ideal being two (2) Athletes, two (2) Builders, one (1) team. Based on the number of eligible nominations received, any exceptional circumstances, and the perceived number of future prospective Inductees these numbers may be adjusted at the discretion of the Board

2. Team Member Limitations

Members of Teams shall be limited to players, coaches, trainers and managers (i.e. Carded Members of team or part of an Official Roster).

Consideration
B

1. Quotas

Following a review of the nominations received the number of inductees elected to the SSHoF each two year term shall be determined by the Board. To arrive at their determination comprehensive consideration will be given to the number of eligible nominations received, any exceptional circumstances, and the perceived number of future prospective Inductees.

2. Team Member Limitations

Members of Teams shall be limited to players, coaches, trainers and managers (i.e. Carded Members of team or part of an Official Roster).

- *It was agreed that having some limitations on the number of Inductees in each two year cycle would provide a desired steadiness and consistency*
- *The limited number would also provide an environment where it would be possible to direct the desired level of honour and attention on the accomplishments of each Inductee*
- *The Committee felt "Consideration A" provided the best option including the opportunity to accommodate any anticipated flexibility*

Moved by: **Jennifer**

Seconded by: **Barbara**

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THAT quota "Consideration A" be approved and forwarded to the Board for its approval at their September 25th meeting

Carried

3.5. Election Process

- *With the introduction of the new Nominee Assessment and related nomination material the Election Process was reviewed*
- *Consideration was given to the timing of the process to ensure the Board members had a reasonable time period to consider their evaluations and weighting*
- *The steps below were considered and the narrative prepared*

2018 ELECTION PROCESS		
PHASE	ACTIONS	TIMING
Distribution	Ensure all nominations are complete and distribute hard copies to Board Members	Beginning of April
Evaluation	Board Members complete their individual Nominee assessment	Month of April
Confirmation	In Camera Meeting to contemplate Board Members evaluations, opinions and ratify successful Inductees	End of April
Notification	Notify successful Inductees & each Nominator	Early May
Promotion	Inform general public via media, social media and website	Mid May

Moved by: Trish

Seconded by: Brenda

THAT the above 2018 Election Process be approved and forwarded to the Board for its approval at their September 25th meeting

Carried

3.6. Review 2018 Induction Guidelines

- *Given the number of changes to the 2018 Induction process a review of the Induction Guidelines was undertaken*
- *Appropriate amendments were discussed and changes made where required*
- *The "2018 Induction Guidelines" document will be used to assist and guide those making 2018 nominations, the Induction Committee and the Board*

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Moved by: **Lou**

Seconded by: **Trish**

THAT the 2018 Induction Guidelines as amended on September 11, 2018 be approved and forwarded to the Board for its approval at their September 25th meeting

Carried

3.7. Review 2018 Nomination Support Material

- *The 2018 Nomination Support Material was reviewed and amended*

Moved by: **Linda**

Seconded by: **Barb**

THAT the amended 2018 Nomination Support Material be approved and forwarded to the Board for its approval at their September 25th meeting

Carried

3.8. Selection/Booking facility

- *The Barrie Country Club is open for booking on September 28, 2018*
- *Trish reported "The Heights" at Horseshoe Valley will hold 550 vs BCC at 240*

ACTION: Trish will arrange a Heights' visit for herself, Darrin and Larry on September 22, 2017

- *The information gathered can be discussed at the Board Meeting on the 25th*

3.9. Nomination and marketing strategies

- *Tabled*

3.10. Ceremony

- *Tabled*

3.11. Ticket cap

- *Tabled*

3.12. Sponsorship participation

- *Tabled*

3.13. Photography and video recording

- *Tabled*

4. Next meeting

Moved by: **Linda**

Seconded by: **Barb**

THAT the next Springwater Sports Heritage Induction Committee Meeting will be at the call of the chairperson in time to meet the established deadlines

Carried

5. Adjournment

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Moved by: Lou

Seconded by: Trish

***THAT the Springwater Sports Heritage Induction Committee Meeting adjourn at
9:20 p.m.***

Carried

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APPENDIX A

CRITICAL PATH 2018 INDUCTION (as of September 11, 2017)			
DATE	ACTION	COMMENTS	✓
2017			
Feb 13	Induction Committee Meeting	Met Feb 13, 2017	✓
June 5	Induction Committee Meeting	Met June 5, 2017	✓
Sept 11	Induction Committee Meeting	Met Sept 11, 2017	✓
Sept (25th)	Board to review/amend/approve Critical Path & Induction Committee's recommended action		
Sept	Confirm Venue with Barrie Country Club	Tentative booking BCC Darrin, Trish & Larry to visit " <u>The Heights</u> " on Sep 21 and discuss at Sep 25 Board Meeting	
Oct (mid)	Nomination material available		
Oct	Contact Previous Unsuccessful Nominations		
Nov-Apr	Monitor nomination process		
2018			
March	Confirm Sponsors		
March 30th	Deadline for Nominations		
April	Board Nomination Evaluation		
April (end)	Inductee Election		
May(early)	Inform Inductees/Delegates/Nominators		
May (mid)	Inductee Announcement Press Release		
May (end)	Inductee/Delegate Communiqué		
May (end)	Tickets available for Inductees/Delegates & Sponsors		
July (wk 1)	Tickets available to public		
Aug (mid+)	Inductee/Delegate Communiqué		
Sept (28th)	Ceremony		

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APPENDIX B
2018 NOMINEE ASSESSMENT SUMMARY

ATHLETE	
Criteria	Comment
HIGHEST LEVEL OF COMPETITION	Level of competition can range from regional to the highest level as determined by each sport association. Maximum points are given for the sport's highest level of competition.
RESULTS ATTAINED	Overall results (e.g. Gold, Silver, Bronze, Placed, Championship) as amateur or professional, achieved at the highest level of competition. Stats contributed if a team member. If an alternate or withdrew.
EXCEPTIONAL ACHIEVEMENTS	Set record(s), multi-sport participant, awards won, leadership, exemplary performance, recognized by others, impact made to sport
FREQUENCY	Number of times participated and achieved at highest level
DEGREE OF DIFFICULTY	Relative to other sports/competitors/circumstances: era, numbers competing, years competing, qualifying levels, categories, exceptional challenges (personal / other)
AGE & HEALTH	Current age and health considerations.
PERSONAL ATTRIBUTES	Contributes to community and/or sport as a volunteer or professional. Displays exemplary values, integrity, good citizenship, leadership and community involvement.

BUILDER	
Criteria	Comment
ACHIEVEMENTS	Contributions made, record(s) set, multi-sport participant, awards won, leadership provided, positions held, exceptional challenges (personal / other)
DURATION & DEGREE	Era and interval of time, depth of involvement, recognized by others and quantity of contribution
LEVEL OF SPORT(S)	Level of competition can range from regional to the highest level as determined by each sport association. Maximum points are given for the sport's highest level of competition.
AGE & HEALTH	Current age and health considerations
PERSONAL ATTRIBUTES	Contributes to community and/or sport as a volunteer or professional. Displays exemplary values, integrity, good citizenship, leadership and community involvement.

TEAM	
Criteria	Comment
HIGHEST LEVEL OF COMPETITION	Level of competition can range from regional to the highest level as determined by each sport association. Maximum points are given for the sport's highest level of competition.
RESULTS ATTAINED	Overall results (e.g. Gold, Silver, Bronze, Placed, Championship) as amateur or professional, achieved at the highest level of competition
EXCEPTIONAL ACHIEVEMENTS	Set record(s), awards won, exemplary performance, recognized by others. Community recognition and advancement of their sport
FREQUENCY	Number of times/years achieved at highest level, nucleus of team remained intact
DEGREE OF DIFFICULTY	Variants exist between sports and Teams e.g. A) compare to other sports B) era C) number of athletes competing D) years competing E) qualifying levels F) categories G) exceptional challenges
AGE & HEALTH	Team average age and circumstances