

Minutes  
**Induction Committee Meeting**  
Springwater Sports Heritage  
Feb 13, 2017

Township Administration Centre

7:00-9:30

**ATTENDEES**

Darrin Robertson, Chairperson	
Wayne Allen	Lou Belcourt
Trish Campbell	Linda Collins
Larry Simpson	Mike Townes
<b><u>Recording Secretary</u></b>	Faye Stone
<b><u>Regrets</u></b>	Jennifer Coughlin
	Barb Fralick
	Brenda Quinlan
	Denise Ritchie-McLean

**PREP ITEMS**

**DISCRIPTION/VERSION**

**COMMENT**

Document

Constitution and 2016 Induction Guidelines

Website

**1. Call to Order**

- *The Sports Heritage 2016 Induction Committee meeting came to order at 7:05 p.m.*

**2. Opening Remarks**

- *Darrin welcomed all present*
- *He noted the focus of meeting would be to review the Induction Guidelines which were last evaluated in November 2015 in preparation for the 2016 Induction.*
- *The document “**2016 Induction Guidelines Springwater Sports Heritage Hall of Fame**” would be the basis of the analysis for much of the discussion.*

**3. 2016 Induction Guidelines Review**

- *The following reflects the review of the 2016 Induction Guidelines and the recommendations for the Board*

**Section A: Inductees 1. Classifications a. Athlete**

- *Possible confusion over the sports that are recognized was discussed*
  - *2016 Wording:*
    - *“Individuals who have excelled on the regional, provincial, national and/or international sports scene over an extended period of time.”*
  - *Revised*
    - *“Individuals who have excelled in a **recognized sport** on the regional, provincial, national and/or international sports scene over an extended period of time.”*

**ACTION: Amend wording to include the above revision**

**Section A: Inductees 1. Classifications b. Builder**

- *Discussion confirmed that work for sports made by Springwater Builders could reach beyond Springwater*

Minutes  
**Induction Committee Meeting**  
Springwater Sports Heritage  
Feb 13, 2017

Township Administration Centre

7:00-9:30

- *Currently the Induction Guidelines reflect what is expected i.e.*  
“Builders shall include league or team officials, referees, umpires, sponsors, executives, trainers and coaches etc. who’s work for sports in Springwater Township, regionally, provincially, nationally or internationally over an extended period of time has been outstanding.”
- *The following Constitutional wording is somewhat geographically restrictive*  
“Builders inducted will have demonstrated they were successful in creating a climate which successfully benefitted athletes and athletics in the Township of Springwater”
- Committee recommends the wording of the Constitution be amended to reflect the broader intent of the Induction Guidelines

**ACTION:** *Consistent with amendment procedures the Induction Committee will ask the Board to put forward the following proposed amendment at the next Board Meeting*

**that the last sentence, paragraph 2, page 3 of the Springwater Constitution be amended to read: “Builders inducted will have demonstrated they were successful in creating a climate which significantly benefitted athletes and athletics”**

**Section A: Inductees 2. Recognition**

- *No change*

**Section A: Inductees 3. Personal Information**

- *No Change*

**Section B: Nomination Procedures and Guidelines 1. Recognized Sports**

- *The Induction Committee remains committed to having the following:*
  - *The sport must be a member of, or is affiliated with, a provincial or national sport governing association.*
  - *The sport must be on the current Ontario Recognized Provincial and Multi Sport Organizations list of recognized sports.*

**ACTION:** *Locate and update this list; add to website (see APPENDIX B)*

**Section B: Nomination Procedures and Guidelines 2. Geographical Boundaries**

- *No Change*

**Section B: Nomination Procedures and Guidelines 3. Waiting Periods**

- *No Change*

Minutes  
**Induction Committee Meeting**  
Springwater Sports Heritage  
Feb 13, 2017

Township Administration Centre

7:00-9:30

---

**Section B: Nomination Procedures and Guidelines 4. Nomination Process**

- *Comments were made by many present that the time frame for nomination submissions might be 'back dated' to allow more time for the Induction chair and committee members to better scrutinize nominations and even request further supporting documentation when required.*

**ACTION: Consider additional benchmarks and adjusted time frame when formulating Critical Path**

**Section B: Nomination Procedures and Guidelines 4. Nomination Process a. Forms**

- *It was felt that the nomination form needs to be revised.*
- *Specific objective criteria needs to be established and weighted.*
- *Because the criteria for each category varies, consideration may need to be given re devising a separate nomination form for Athlete, Builder and Team*

**ACTION: Trish and Darrin will develop a working copy of a 'weighted criteria' for each category. Hopefully, this can be shared with all Committee members ASAP. Following feedback and approval, a proposed Nomination Form will be written that will assist nominators in supplying corresponding supporting data for their nominee. This is to be completed for the next Induction meeting Scheduled for May 15, 2017**

**Section B: Nomination Procedures and Guidelines 4. Nomination Process b. Critical Path**

- *Detailing the critical path will take place at the next meeting*

**Section B: Nomination Procedures and Guidelines 4. Nomination Process c. Board Members**

- *No change*

**Section C: Election Procedures and Guidelines 1. Quota and Limitations**

- *It was felt that this section should be revised. The following changes were put forward:*
  - *The reference to specific limiting numbers per Induction cycle should be eliminated.*
  - *The number of Inductees to the SSHHoF each two year term shall be at the discretion of the Board.*
  - *It was proposed that Induction may be considered if a nominee meets the posted criteria and is elected by a minimum of 70% of the Board.*

**ACTION: Darrin to rewrite this section for Committee approval**

Minutes  
**Induction Committee Meeting**  
Springwater Sports Heritage  
Feb 13, 2017

Township Administration Centre

7:00-9:30

---

**Section C: Election Procedures and Guidelines 2. Criteria for the Election of Nominees**

**ACTION:** *Trish and Darrin to revise and rewrite this section to reflect the weighted formula presented by the Induction committee at the next meeting*

**Section C: Election Procedures and Guidelines 3. Election Process**

- *Those present indicated that section a), b) and c) needed to be completed in more than one sitting*
- *It was felt that this should be a separate meeting which takes place after all Board members have received copies of the nomination submissions from the Chair.*
- *The Chair will welcome and attempt to answer any questions raised by the Board member regarding the nomination forms that they have received and are reviewing. (via phone/email etc)*
- *All Board Members must perform their due diligence to be prepared and have any concerns clarified prior to an election taking place*
- *The importance of full Board Attendance at the Induction Selection Meeting was stressed*
- *Conflict of Interest may require further clarification and be documented*

**ACTION:** *Trish and Darrin to revise and rewrite this section and related subsections*

**Section C: Election Procedures and Guidelines 4. Confidentiality**

- *No change*

**Section C: Election Procedures and Guidelines 5. Posthumous Election**

- *No change*

**Section C: Election Procedures and Guidelines 6. Removal of a Inductee**

- *No change*

**4. Additional Agenda Items**

- *In addition to following up the actions from this meeting the subsequent items were tabled until the next Induction meeting*
  - *Formation of Critical Path (**APPENDIX A** 2018 Details to be added)*
  - *Selection/Booking facility*
  - *Nomination and marketing strategies*
  - *Ceremony*
  - *Ticket cap*
  - *Sponsorship participation*
  - *Photography and video recording*

Minutes  
**Induction Committee Meeting**  
Springwater Sports Heritage  
Feb 13, 2017

Township Administration Centre

7:00-9:30

**5. Next meeting**

- *The next meeting of the Springwater Sport Heritage Induction Committee will be held on Monday May 15th. Tentative location- Elmvale Curling Club*

**6. Adjournment**

- *The Induction Committee of Springwater Sports Heritage was adjourned at 9:20 p.m.*

**APPENDIX A**

<b>CRITICAL PATH 2018 INDUCTION</b>	
<b>2017</b>	
<i>Sept (early)</i>	<i>Board to review/amend/approve critical path &amp; recommended action</i>
<i>Sept</i>	<i>Confirm Venue with Barrie Country Club</i>
<i>Oct (mid)</i>	<i>Nomination Forms available</i>
<i>Oct</i>	<i>Contact Previous Unsuccessful Nominations</i>
<i>Nov-Apr</i>	<i>Monitor nomination process</i>
<b>2018</b>	
<i>April</i>	<i>Confirm Sponsors</i>
<i>May 2</i>	<i>Deadline for Nominations</i>
<i>May (end of)</i>	<i>Board Nomination Evaluation</i>
<i>June (wk 2)</i>	<i>Inductee Election</i>
<i>June (end)</i>	<i>Inform Inductees/Delegates/Nominators</i>
<i>July (early)</i>	<i>Inductee Announcement Press Release</i>
<i>July (mid)</i>	<i>Inductee/Delegate Communiqué</i>
<i>July (mid)</i>	<i>Tickets available for Inductees/Delegates &amp; Sponsors</i>
<i>Aug (wk 1)</i>	<i>Tickets available to public</i>
<i>Aug (mid+)</i>	<i>Inductee/Delegate Communiqué</i>
<i>Sept (TDB)</i>	<i>Ceremony</i>

Minutes  
**Induction Committee Meeting**  
Springwater Sports Heritage  
Feb 13, 2017

Township Administration Centre

7:00-9:30

**APPENDIX B**

**85 Ontario's Recognized Provincial and Multi Sport Organizations (Dec. 2015)**

<http://www.mtc.gov.on.ca/en/sport/sport/psolistings.html>

**Aquatic Sports**

- [Dive Ontario](#)
- [Ontario Underwater Council](#)
- [Ontario Water Polo](#)
- [Solo Swims of Ontario Inc.](#)
- [Swim Ontario](#)
- [Synchronized Swimming Ontario](#)

**Combative Sports**

- [Boxing Ontario](#)
- [Judo Ontario](#)
- [Karate Ontario](#)
- [Kickboxing Ontario](#)
- [Ontario Amateur Wrestling Association](#)
- [Ontario Jiu Jitsu Association](#)
- [Ontario Taekwondo Association](#)
- [Wushu Ontario](#)

**Court and Racquet Sports**

- [Badminton Ontario](#)
- [Ontario Table Tennis Association](#)
- [Ontario Tennis Association](#)
- [Squash Ontario](#)

**Educational Associations**

- [Ontario Colleges Athletic Association](#)
- [Ontario Federation of School Athletic Associations](#)
- [Ontario University Athletics](#)

**Snow Sports**

- [Alpine Ontario](#)
- [Association of Ontario Snowboarders](#)
- [Biathlon Ontario](#)
- [Cross Country Ontario](#)
- [Freestyle Ontario](#)
- [Ontario Bobsleigh Association](#)
- [Ontario Luge Association](#)

**Sports for Athletes with a Disability**

- [Ontario Amputee and Les Autres Sports Association](#)
- [Ontario Blind Sports Association](#)
- [Ontario Cerebral Palsy Sports Association](#)
- [Ontario Deaf Sports Association](#)
- [Ontario Wheelchair Sports Association](#)
- [ParaSport Ontario](#)
- [Special Olympics Ontario](#)

**Water Sports**

- [Canoe Ontario](#)
- [Ontario Sailing Association](#)
- [Row Ontario](#)
- [Water Ski and Wakeboard Ontario](#)

**Winter Sports**

- [Hockey Development Centre for Ontario](#)
- [Ontario Curling Council](#)

- [Ontario Ringette Association](#)
- [Ontario Speed Skating Association](#)
- [Ontario Women's Hockey Association](#)
- [Skate Ontario](#)

**Additional Individual Sports**

- [Athletics Ontario](#)
- [Golf Association of Ontario](#)
- [Gymnastics Ontario](#)
- [Hang Gliding & Paragliding Association](#)
- [Horseshoe Ontario](#)
- [Ontario 5 Pin Bowlers' Association](#)
- [Ontario Association of Archers](#)
- [Ontario Baton Twirling Association](#)
- [Ontario Billiards and Snooker Association](#)
- [Ontario Council of Shooters](#)
- [Ontario Cycling Association](#)
- [Ontario Equestrian Federation](#)
- [Ontario Fencing Association](#)
- [Ontario Fly and Bait Casting Association](#)
- [Ontario Lawn Bowls Association](#)
- [Ontario Orienteering Association](#)
- [Ontario Powerlifting Association](#)
- [Ontario Rope Skipping Organization](#)
- [Ontario Soaring Association](#)
- [Ontario TenPin Bowling Council](#)
- [Ontario Weightlifting Association](#)
- [Parachuting Clubs of Ontario \(Sport\)](#)
- [Pentathlon Ontario](#)
- [Triathlon Ontario](#)

**Additional Team Sports**

- [Baseball Ontario](#)
- [Basketball Ontario](#)
- [Federation of Broomball Association of Ontario](#)
- [Field Hockey Ontario](#)
- [Netball Ontario](#)
- [Ontario Cricket Association](#)
- [Ontario Disc Sports Association](#)
- [Ontario Football Alliance](#)
- [Ontario Lacrosse Association](#)
- [Ontario Rugby Union](#)
- [Ontario Soccer Association](#)
- [Ontario Volleyball Association](#)
- [Racquetball Ontario](#)
- [Roller Sports Ontario](#)
- [Softball Ontario](#)
- [Team Handball Ontario](#)