

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

ATTENDEES

<u>Directors</u>	Larry Simpson, Chairperson	
	Trish Campbell	Linda Collins
	Barbara Fralick	Darrin Robertson
	Mike Townes	
<u>Ex Officio</u>	Lou Belcourt, Inductee	Jennifer Coughlin, Council
<u>Recording Secretary</u>	Faye Stone	
<u>Regrets</u>	Wayne Allen	Ron Belcourt
	Brenda Quinlan	Denise Ritchie-McLean
<u>Guests</u>	Brenda Stanley	

<u>PREP ITEMS</u>	<u>DISCRIPTION/VERSION</u>	<u>COMMENT</u>
Minutes	2015 AGM Minutes	Distributed/Website
Document	Springwater Sports Heritage Constitution	Distributed/Website
AGM Notice	Emailed, Media Release & Website January 5, 2017	Distributed/Website
Report	2016 Annual Report	Distributed/Website

**1. Confirmation of a Quorum and Call to Order**

*Moved by: Mike Townes*

*Seconded by: Darrin Robertson*

***THAT the Springwater Sports Heritage 2016 Annual General Meeting has a quorum present and will come to order at 7:00 pm***

***Carried***

**2. Opening Remarks**

- Larry welcomed and thanked all for attending the third AGM of Springwater Sports Heritage and noted the following items would be addressed.
  - Present and approve statutory constitutional motions.
  - *Report on SSH's 2016 activity and achievements and consider 2017 and beyond.*
  - *In Camera election of 2017 executive*

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

---

**3. Confirmation of Timing and Notice**

- *The Chair asked for a motion that the SSH AGM was appropriately proclaimed and convened as required by the Constitution under Section C: Organizational Practices and Procedures Item 10. Meetings which reads:*

***“The Board will convene an AGM no later than three months after the end of the Business Year. An email notice of the AGM to the Board Members and a declaration of the date, time and location of the AGM on the SSH website must occur a minimum of four (4) weeks’ before the AGM takes place”***

*Moved by: Trish Campbell*

*Seconded by: Linda Collins*

***THAT the 2016 Annual General Meeting of the Springwater Sports Heritage Board was duly proclaimed and convened within the timeframe specified in the Constitution.***

***Carried***

**4. Approval of 2015 AGM Minutes**

*Moved by: Lou Belcourt*

*Seconded by: Barb Fralick*

***THAT the 2015 AGM minutes of January 14, 2016 be approved as distributed***

***Carried***

**5. Presentation and Approval of Financial Statements**

- *Treasurer Lou Belcourt presented the 2016 financial statements from the Township and SSH (APPENDIX A) and (Pg 7 of 2016 Annual Report)*
- *Lou noted the tremendous cooperation and support as provided by the Township staff.*
- *Main sources of revenue were the Induction Sponsors and Ticket sales while expenditures were mainly relative to the 2016 Induction project. A positive balance of \$1,246.66 was transferred to SSH reserve fund (Balance \$18,383.51)*

*Moved by: Lou Belcourt*

*Seconded by: Trish Campbell*

***THAT the 2016 Springwater Sports Heritage Financial Statements, as presented, be approved.***

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

**6. Review and Approval of the 2016 Annual Report**

- *The 2016 Annual Report was emailed to all directors for their consideration prior to the AGM. Larry apologized for its lateness and opened the floor to questions and/or input. Those present commented upon the detail and thoroughness of this report.*
- *The Chair asked for a motion that the Springwater Sports Heritage 2016 Annual Report be approved*
- *A copy of the 2016 Annual Report is on the SSH website.*

Moved by: **Mike Townes**

Seconded by: **Barb Fralick**

***THAT the Springwater Sports Heritage 2016 Annual Report be approved.***

***Carried***

**7. Succession Plan Review and Update**

- *The Board was reminded of the following Directors' succession plan as updated and approved on October 17, 2016*

Three Year Succession Plan Updated October 17, 2016		
2017,2018,2019	2017, 2018	2017
Larry Simpson	Wayne Allen	Mike Townes
Denise Ritchie McLean	Trish Campbell	Darrin Robertson
Brenda Quinlan	Linda Collins	Barb Fralick

- *An Ad Hoc Committee, chaired by Larry, is working on recruitment and succession to address the need for Committee expansion and an opportunity to prepare individuals that may interested in filling Board vacancies should they become available.*

**8. Election of Executive (In Camera)**

- *The Chair asked for a motion to have the Board move into an In Camera session to elect the 2017 SSH Executive as required by the Constitution under Section C: Organizational Practices and Procedures Item 6. Election of Executive which reads: **"The Board shall convene immediately after the Annual General Meeting (AGM) for the purpose of electing the Executive from among the Directors."***

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

*Moved by: **Linda Collins***

*Seconded by: **Barb Fralick***

***THAT the Springwater Sports Heritage 2016 Annual General Meeting move into an “In Camera” session for the election of the 2017 Executive at 7:17 p.m.***

***Carried***

- In Camera discussion and election of 2017 Executive took place*
- Larry asked for a motion to have the Board move out of the In Camera session*

*Moved by: **Barb Fralick***

*Seconded by: **Lou Belcourt***

***THAT the Springwater Sports Heritage 2016 Annual General Meeting move out of the “In Camera” session at 7:20 p.m.***

***Carried***

**9. Announce 2017 Springwater Sports Heritage Executive**

- Larry announced the In Camera results of the election of the 2017 SSH Executive as follows:*

2017 EXECUTIVE Springwater Sports Heritage	
Chairperson	Larry Simpson
Past Chairperson	N/A
Vice Chairperson	Barb Fralick
Secretary	Brenda Quinlan
Treasurer	Louis Belcourt

**10. Standing Committee Chairpersons**

- The following table documenting the **Standing Committees**, their **broad mission** and the **Chairperson** was reviewed and amended.*

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

STANDING COMMITTEES		
Committee	Assignment	Chairperson
Facilities & Displays	Hall designs, locations, display opportunities, presentation, awards & memorabilia	Wayne Allen
Financial Planning	Oversee financial administration; safeguard assets, data, personal information; mitigate financial risks, fraud and theft; funding strategies	Louis Belcourt
Induction	Maintain & manage a biennial inductee nomination & selection process that culminates with an induction ceremony	Darrin Robertson
Promotion	Prepare & execute communication strategies with individuals, Sport Associations, Media & Governments	Mike Townes
Sports Heritage	Digitally facilitate procurement, organization, preservation, promotion & dissemination of Springwater's sports heritage	Trish Campbell

**11. Presentations/Discussion 2016 and Beyond**

- *The Chairperson asked those present to share any additional comments/suggestions they may have on the past year 2016 and future directions they would like SSH to consider.*
- *Larry invited Brenda Stanley to outline a new initiative relative to the Arena TV. She reviewed what has been in place in the past and its limitations. Brenda then reviewed some of the highlights of a newly purchased software package.*
  - *It is being driven by the SSH domain and integrated with our website*
  - *As a remote access software, it will allow access by identified personnel from various locations to troubleshoot and update or revise content*
  - *Able to reset and refresh from afar.*
  - *Because this software works well with lower speed internet, it will be better suited to the limitations of the Arena's present infrastructure.*
  - *The TV monitor can now become a multi screen display; more content on display; opportunities for sale of advertising spaces*
- *Brenda was sincerely thanked for her ongoing assistance in the development of the SSH website and her willingness to train, support and source-out programs that would enhance the presentation of SSH image and its content*

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

---

**12. Next AGM Meeting**

*Moved by: Lou Belcourt*

*Seconded by: Barb Fralick*

***THAT the 2017 Springwater Sports Heritage AGM be held at the beginning of 2018 in compliance with the Constitution.***

***Carried***

**13. Adjournment**

*Moved by: Linda Collins*

*Seconded by: Jennifer Coughlin*

***THAT the Springwater Sports Heritage 2016 Annual General Meeting adjourn at 7:35 pm.***

***Carried***

Minutes  
**2016 ANNUAL GENERAL MEETING**  
Springwater Sports Heritage  
February 6, 2017

Township Administration Centre

7:00-8:00

**APPENDIX A**

<b>2016 FINANCIAL STATEMENT</b>				
Springwater Sports Heritage as of December 31, 2016				
	<b>INCOME</b>	<b>EXPENSE</b>	<b>AR/AP</b>	<b>NET</b>
<b>GENERAL INCOME/EXPENSE</b>				
<b>Income</b>				
Maple Syrup Festival	500.00			
<b>Expenditures</b>				
CASH 2016 Membership		50.00		
<b>Totals</b>	500.00	50.00	0.00	450.00
<b>2016 INDUCTION</b>				
<b>Facility</b>				
Barrie Country Club		11,304.60		
		11,304.60		-11,304.60
<b>Sponsorship</b>				
Currie Truck Centre	2,000.00			
Diamond Head Sprinklers Inc	2,000.00			
Marshall Insurance Brokers Ltd	2,000.00			
Sexton's	2,000.00			
Powell Jones	2,000.00			
	10,000.00			10,000.00
<b>Tickets</b>				
Sales	10,550.00			
	10,550.00			10,550.00
<b>Expenditures</b>				
Georgian Printers Tickets		127.20		
Georgian Printers Programs		374.48		
Georgian Printers Programs		244.22		
Signz N Designz Banners		1,170.24		
Photos & Plaques		305.18		
Posters & Plaques		105.14		
Photos & Plaques		420.55		
Awards Canada Pins		1,261.82		
Awards Canada Shipping		29.95		
Video Production/Editing		1,000.00		
		5,038.78	0.00	-5,038.78
<b>Totals</b>	20,550.00	16,343.38	0.00	4,206.62
<b>WEBSITE</b>				
Heart of Business Development		608.52		
Heart of Business Development		2,618.28		
Heart of Business Web Hosting/Maintenance		183.16		
<b>Totals</b>		3,409.96	0.00	-3,409.96
<b>GRAND TOTALS</b>	<b>21,050.00</b>	<b>19,803.34</b>	<b>0.00</b>	<b>1,246.66</b>
<b>Township Statement December 31, 2016</b>				<b><u>1,246.66</u></b>
<b>Difference between Township &amp; SSH</b>				<b><u>0.00</u></b>
<b>RESERVE ACCOUNT</b>				
	<b>GAIN/LOSS</b>	<b>BALANCE</b>		
Trans to Reserve Dec 31/14	19,533.59	19,533.59		
2015 Net Gain/Loss	-2,396.74	17,136.85		
2016 Net Gain/Loss	1,246.66	18,383.51		