

Minutes
2016 Induction Committee Meeting
Springwater Sports Heritage
Sept. 7, 2016

Elmvale Curling Club

7:00-9:00

ATTENDEES

| | |
|-------------------------------|------------------------|
| Darrin Robertson, Chairperson | |
| Mike Townes | Larry Simpson |
| Linda Collins | Lou Belcourt, Inductee |
| Wayne Allen | Brenda Quinlan |
| Denise Ritchie-McLean | Trish Campbell |

Recording Secretary Faye Stone

| <u>PREP ITEMS</u> | <u>DISCRIPTION/VERSION</u> | <u>COMMENT</u> |
|-------------------|------------------------------|----------------|
| Document | 2016,08.02 Induction Minutes | Distributed |
| Document | 2016 Critical Path | Distributed |

1. Call to Order

The Sports Heritage 2016 Induction Committee meeting came to order at 7:00 p.m.

2. Opening Remarks

Darrin welcomed all present and noted the focus of meeting would be to review the status of actions outlined in meeting 2016,08,02.

3. Approval of Induction Minutes 2016,08,02 as distributed.

Moved by: Denise Ritchie McLean Seconded by: Mike Townes

THAT the Induction Committee minutes of August 2, 2016 be approved as distributed.

Carried

4. Review 2016 Induction Critical Path Status

- Darrin reviewed the status of the 2016 Induction Critical Path. (Updated version **APPENDIX A**)
- Darrin noted that the outlined items are progressing to completion as listed.

5. Status of Notices:

- Larry reported that Successful and Unsuccessful nominators have all been sent a formal letter.

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6. Awards: Website Profiles: Pins: Programme

- Darrin reported that Plaque wording is completed and ready to be sent to the award maker. This content will also be used in the design and completion of the 2016 Souvenir programme. (Larry shared a sample of the proposed programme format)
- The Heritage committee reviewed the status of the website 2016 Inductee profiles at their recent meeting. Trish and Larry reported that much of the work has been completed. (Any missing information will continue to be sourced)
- Wayne Allen reported that 400 Inductee pins have been ordered. A discussion of the ways and means of presenting the pins was held.

Decisions:

- All 2016 Inductees/Delegates will be presented with their plaques following the evening programme
- The final evening programme element will be the presentation of Inductee pins as a separate event.
- 2014 alumni will be called up to receive their pins. These Alumni will then present the new 2016 Inductees with their pins and welcome them into the Alumni of SSHHoF

7. Tickets:

- Darrin reported that all the tickets for the 2016 Inductee Ceremony to be held on Sept. 30th were sold out by the beginning weeks of August during the "Early Bird" segment of the planned ticket sales schedule. A waiting list has been developed.
- Darrin requested that Committee members assist with the final distribution of these tickets and this was readily accomplished
- A list of those who have paid and requested that their tickets be available at the door for pickup on September 30th will be made. Brenda Quinlan, Linda Collins and Mike Townes will be available at the door to assist with this distribution.
- Faye reported that table groupings are underway. Barb notes that centerpieces may require more pictures. Members are encouraged to forward these to Barb and Larry.

8. Induction Fraternity/Alumni:

- Communiques
 - It was decided to send out two separate letters to the Inductees; one to the Alumni (2014 Inductees) and one to the 2016 Impending Inductees.
 - Each will outline the part of the programme those attending Inductees may play in the programme. Larry and Lou will take on this task

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9. Banners:

It was agreed that a total of four additional banners would be purchased
(2016 Sponsors) (Alumni)(2016 Inductees)(Generic Greetings)
A total of nine banners to be placed in various locations about the venue
(2016 Inductee banner to be unveiled during the ceremony)

10. Promotion:

- Mike Townes noted that he will provide notices and articles to the local media.
(SNAP, Examiner, Advance CTV etc.)
- Linda and Mike will be available at the door area to welcome press, escort them
about, make introductions, provide them will programme outline etc.)
- Website: Larry noted that the Heritage committee recommended that a short
overview and promotion of our website be included in the programme. The website
was introduced and turned on at the 2014 Ceremony. This year the 2016 Inductee
profiles will be displayed and an encouraging request will be made to those present
to assist us with Heritage Content collection.

11. Music and Vocalist(s):

- Larry reported that a final decision re the High school musical involvement will be
made this week

12. Photography/Video Recording:

- Larry updated the committee re his meeting with Jane Belanger and Evan. The
approval of the proposed contract terms is pending.
- It was noted that the "Board approved" price of \$900.00 may need to be increased
by \$100.00 to cover a cost of an additional element.

ACTION: Larry will proceed with final negotiations re video coverage.

13. Presenters:

- Inductee Presentation Chart (Appendix B) has been updated. Final contacts and
preparation assistance encouraged

14. Next Meeting

***The next Induction Committee Meeting will be held as needed and
determined by the chair.***

15. Adjournment: *The Induction Committee Meeting adjourned at 9:45 pm.*

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APPENDIX A

| CRITICAL PATH 2016 INDUCTION (as Sept. 7, 2016) | | | |
|--|--|---|----------|
| DATE | ACTION | COMMENTS | ✓ |
| 2015 | | | |
| May | Induction Committee Prep Meeting | Met May 6, 2015 | ✓ |
| Sept | Board to review/amend/approve critical path & recommended action | Board approved November 24, 2015 | ✓ |
| Sept | Confirm Venue with Barrie Country Club | Confirmed & deposit made | ✓ |
| Oct (mid) | Nomination Forms available | Accomplished | ✓ |
| Oct | Contact Previous Unsuccessful Nominations | Concluded | ✓ |
| Nov-Apr | Monitor nomination process | Accomplished | ✓ |
| 2016 | | | |
| April | Confirm Sponsors | All five confirmed | ✓ |
| May 2 | Deadline for Nominations | Concluded | ✓ |
| May (end) | Board Nomination Evaluation | Concluded | ✓ |
| June (wk 2) | Inductee Election | Concluded | ✓ |
| June (end) | Inform Inductees/Delegates/Nominators | Concluded | ✓ |
| July (early) | Inductee Announcement Press Release | Concluded | ✓ |
| July (mid) | Inductee/Delegate Communiqué | Concluded | ✓ |
| July (mid) | Tickets for Inductees/Delegates & Sponsors | Concluded Waiting list developed | ✓ |
| Aug (wk 1) | Tickets available to public | Tickets sold out Sold ticket distribution underway | ✓ |
| Aug (mid+) | Inductee/Delegate Communiqué | Preparation and sending by mid September | |
| Sept 30 | Ceremony | | |

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APPENDIX B

Inductee Presentations

| CATEGOR Y | INDUCTEE | CONTACTS* | Presenter(s) | Confirmed Prepared | Inductee /Speaker Acceptor |
|--------------|---|--|--|-----------------------|--|
| ATHLETE S | Leo Belcourt | Lou Belcourt Leo Belcourt | Lou Belcourt | Yes Lou | Leo Belcourt |
| | Stanley Ritchie | Denise Ritchie- McLean Stanley Ritchie | Brent Conacher | Yes Denise | Stan Ritchie |
| BUILDERS | Percy Frankcom | Mike Townes Ron Frankcom | Kent Fay Diamond Head Sprinklers | Mike | Ron Frankcom |
| | Elmer McFadden | Mike/Faye Stone Elmer McFadden | Anne Ververs | Yes Faye | Elmer McFadden |
| | Stanley Ritchie | Denise Ritchie- McLean Stanley Ritchie | Denise Ritchie McLean | Yes Denise | Stan Ritchie |
| | Paul Rowat | Mike Townes Diane Rowat | Tim /Tom McGinnis | Mike | Diane Rowat and Joan Rowat |
| TEAMS | 1955/56 Elmvale Lions Club Juvenile Hockey Team | Larry Simpson Joe Marley | Paul Marley/Priest- Sextons & Allan Priest-Powell Jones | Barb | Joe Marley |
| | 1958/59 Elmvale Lions Club Juvenile Hockey Team | Larry Simpson | <i>Lois Barret for Harry Rowley, manager Heidi-Curries</i> | Larry | John Crawford for Coach Bill Crawford |
| | 1964 Elmvale Palace Hotel Fastball Team | Lou Belcourt Dave Campbell | <i>Will Marshall Insurance</i> | Larry | Dave Campbell |

Board member to confirm and prepare presenters

Barb-Powell Jones/Allan Priest | Barb-Sextons, Paul Priest and/or Paul Marley? | Mike-Diamond Head Kent Fay | Larry-Curries | Larry-Will Marshall